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# Question Paper Code : BS2005

#### M.B.A. DEGREE EXAMINATION, AUGUST/SEPTEMBER 2017.

#### First Semester

#### DBA 1605 - COMMUNICATION SKILLS

(Common to M.C.A. Second Semester)

#### (Regulations 2007/2009)

Time: Three hours

Maximum: 100 marks

#### Answer ALL questions,

#### PART A — $(10 \times 2 = 20 \text{ marks})$

- Define business communication.
- State any two barriers of business communication.
- What is feedback?
- 4. What is selective attention?
- What are memos?
- 6. What are the major contents of the minutes of a meeting?
- 7. How would you ensure cohesion in a technical report?
- 8. What are the major rules to be followed in paragraph writing?
- 9. What is an appraisal report?
- State the importance of an effective proposal for the successful implementation of a project.

#### PART B — $(5 \times 16 = 80 \text{ marks})$

(a) What are the different forms of business communication? Explain.

Ohr

(b) Describe in detail the different factors that facilitating communication.

# **Example Of A November 2014 Business Question Paper**

**M** Carnoy

**Example Of A November 2014 Business Question Paper:** 

#### **Example Of A November 2014 Business Question Paper** Book Review: Unveiling the Power of Words

In a global driven by information and connectivity, the power of words has be evident than ever. They have the capacity to inspire, provoke, and ignite change. Such could be the essence of the book **Example Of A November 2014 Business Question Paper**, a literary masterpiece that delves deep to the significance of words and their effect on our lives. Written by a renowned author, this captivating work takes readers on a transformative journey, unraveling the secrets and potential behind every word. In this review, we shall explore the book is key themes, examine its writing style, and analyze its overall impact on readers.

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