# RESCUE PROCEDURE FOR MACHINE ROOM ELEVATOR

CAUTION This operation shall be carried out by authorized persons only. Any accident or damage resulted from carrying out such an operation by unauthorized persons shall not be the owner's or contractor's responsibility. Don't attempt a resuce unless you are trained/ authorized to do since it involves your life and others too Inform the man trapped incident to CREATIVE DEVICES.



- Locate the lift. It can be done by any one of the following methods From the landing position indicator Knock the door on every floor and ask "Is any body there in the lift car ?"until the lift location is confirmed.
- Communicate through intercom with the trapped persons and ask them for the lift location (intercom unit
- will be in M/C room)Or See through the visual glass pannel in door if it is there Communicate and reassure the trapped persons to stay calm
- They will be rescued Safely
- To stay clear of the lift car door
- Not to attempt to come out of the lift until instructed by you, as it is unsafe.







- Switch off the main power supply of the lift and Lock Out & Tag the switch
- Tagging is to warn others from switching On the elevator when rescue is in progress



- over-travel of lift) Ensure you understand which way the lift is moving. Refer to the notification painted in the m/c room
- as shown here
- Repeat the brake release action for 2 second at a time, until the lift reaches the nearest floor level Floor level can be identified by matching the paint marking in ropes and the M/C bed plate
- If the hand winding is difficult due to balanced car situation, stop the rescue procedure and arrange
- for another trained person to come and assist you.
- Walk down to the floor where the lift is stopped and inform the passengers once again to stay away from lift car door.
- Open the doors completely using the emergency open key if it is semi automatic it will open itself
- Remind the passengers to watch their step and to be careful when leaving the lift.



- Look for any obvious or visible damage to the lift equipment, including landing doors and vision panels, before switching on.
- If any damage is noted, inform the CREATIVE DEVICES & wait for technical assistance. The lift must remain switched off.
- If you are not trained to identify damages, the lift must remain switched off. You should call and then wait for CREATIVE DEVICES technical team to assist.

CAUTION: Don't try to open the landing door before you have located the car and reassured the passengers. If the elevator car is located at a level of more than ± 600mm to the nearest landing floor, don't release the passenger Inform the man trapped incident to CREATIVE DEVICES. Mobile: 9741433444

NEVER TRY TO RESCUE THE PASSENGERS IF THE CAR IS NOT PARKED IN THE FLOOR LEVEL



# **Elevator Passenger Operation Manual**

United States. Congress. Senate.

Committee on Appropriations

## **Elevator Passenger Operation Manual:**

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