

factsheet

MYOB Accounting v17

Integrated business and inventory management software for sole traders, from Australia's leading business management software provider

MYOB is an authentic Australian business providing solutions for real Australian businesses and conditions.

MYOB Accounting is simply a smarter way to run your business.



Streamline your accounts procedures with MYOB.
Accounting, the software designed for Australian businesses.
MYOB Accounting is ideal for owner operators who want to improve inventory management and better manage customer and supplier relationships, and also require advanced business reporting. MYOB Accounting aroids accounting jargon and is easy to use. Its award-winning design guides you through the automation of your accounts, making it easy to track all your accounting data. With MYOB Accounting's powerful inventory management system, you'll always know exactly what's in stock, on order and contexted.

Get started fast

The Early Setup Anistant prompts you with a series of questions that help you set up your accounts according to your business needs.—you can be up and running in minutes. You can then get straight into recording your business transactions, even if you aren't familiar with accounting concepts and principles.

NYOS Accounting does all the double-entry accounting behind the scenes for you, so you just fill in the familiar on-screen forms and click flecord when you're done. When you want to learn how to edit or delete the transaction you're looking at, or how to create a new transaction or any other task, a quick step-by-step guide is just a couple of clicks away from every window.

Manage all your sales and purchases

ARYOB Accounting's sales and purchases systems are flexible and easy to use, so you can adapt them to the way your business works. Create quotes, orders, and invoices, and choose from several customisable invoice layouts. MYOB Accounting rmakes it easy to schedule your recurring invoices and purchases. Just set them up once and be reminded when they're due, or automatically have MYOB Accounting record them for you. You can also handle complex transactions including deposits, discounts, returns, credits and adjustment notes. And, when you're out of stock and want to order items to fulfill a sale, you can simply create a purchase order from the Sales Quote or Sales Order window.

Keep track of your inventory

Enter inventory items, record detailed descriptions and track all their movements. MFOB Accounting offers full manufacturing build and backordering capabilities — automatic for when items run below preset stock levels. And you can easily reconcile your inventory balance at any time. You can also create instant purchase orders for backordered items — MYOB Accounting will fill in the primary supplier and the last price paid for you. Categorise and analyse the inventory with three user-defined lists and the years of item history.

Track GST and simplify BAS reporting

Report GST on either a cash or accrual basis, and work with both GST inclusive and exclusive prices. With MYOB Accounting you care:

- Have your ABN automatically entered on all necessary invoices and forms
- Create professional tax invoices quickly:
- Handle a variety of Australian-specific taxes.
- Generate reports showing all GST collected and paid.

The MYOB BASIink feature simplifies the completing and reporting of the BAS.

Myob Accounting V17 User Guide

L Darling-Hammond

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