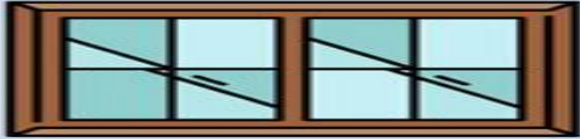


HAVMOR | COFFEE DISTRIBUTOR EMPLOYEE HANDBOOK



Everything you
need to know
to get started!



Cover Page

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COMPANY OVERVIEW: Letter from CEO Carl Miles

Havmor was founded in 2005, a small business with a focus on serving quality, local coffee lovers. From an initial coffee distribution point of employees surrounding (primarily, off-camera), I realized immediately that a lot of people love coffee, but in very different ways. From those who love the taste, the aroma, the caffeine, the ritual, the social aspect, and those who love it for a variety of reasons, and they had high standards.

Through my first year of Havmor, I realized that to help that average coffee lover, I needed to provide a quality experience, not just for the coffee, but for the entire experience. I needed to provide a quality experience, not just for the coffee, but for the entire experience. I needed to provide a quality experience, not just for the coffee, but for the entire experience.

This commitment to quality is what we strive for. We are a team of passionate professionals, and we are committed to providing a quality experience, not just for the coffee, but for the entire experience. We are a team of passionate professionals, and we are committed to providing a quality experience, not just for the coffee, but for the entire experience.

Carl Miles, CEO



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YOUR FIRST DAY: Schedule & Onboarding

Please arrive at the Havmor office at 10:00AM on Sept. 5, 2023.



11:00AM-12:00PM

Your weekly company meeting will begin at 11:00AM sharp. You'll be seated in front of the main screen, and you'll be given a tour of the office. The meeting will be held in the main conference room.



12:00PM-12:30PM

Your first meeting, the Havmor team will meet at 12:00PM sharp. You'll be given a tour of the office, and you'll be given a tour of the office.



12:30PM-1:00PM

Your first meeting, the Havmor team will meet at 12:30PM sharp. You'll be given a tour of the office, and you'll be given a tour of the office.



AFTER LUNCH

Your first meeting, the Havmor team will meet at 12:30PM sharp. You'll be given a tour of the office, and you'll be given a tour of the office.

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CORPORATE SOCIAL RESPONSIBILITY

An Ethical World

At Havmor, we believe in a world where everyone has the opportunity to succeed. We are committed to providing a quality experience, not just for the coffee, but for the entire experience.

We are committed to providing a quality experience, not just for the coffee, but for the entire experience. We are committed to providing a quality experience, not just for the coffee, but for the entire experience.

Getting Involved

We are committed to providing a quality experience, not just for the coffee, but for the entire experience. We are committed to providing a quality experience, not just for the coffee, but for the entire experience.

We are committed to providing a quality experience, not just for the coffee, but for the entire experience. We are committed to providing a quality experience, not just for the coffee, but for the entire experience.

At Havmor, you are part of a greater good serving communities around the world.

We are committed to providing a quality experience, not just for the coffee, but for the entire experience. We are committed to providing a quality experience, not just for the coffee, but for the entire experience.



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How To Write An Employee Manual

SA Dillow



How To Write An Employee Manual:

How To Write An Employee Manual Book Review: Unveiling the Magic of Language

In an electronic digital era where connections and knowledge reign supreme, the enchanting power of language has become more apparent than ever. Its power to stir emotions, provoke thought, and instigate transformation is actually remarkable. This extraordinary book, aptly titled "**How To Write An Employee Manual**," published by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound effect on our existence. Throughout this critique, we will delve into the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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