

# Aircraft Ground Handling Checklist

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## Personal Protective Equipment & Ramp

Are all staff wearing all PPE required for their task? Standard PPE includes safety boots, ear defenders, and Hi Viz.

Yes

No

N/A

☐☐☐

Are employees using personal electronic devices (PED's)? It is not allowed to use PED's within the re-fueling zones around the aircraft.

☐☐☐

Is the ground free of any fluid leaks , slip or trip hazards?

☐☐☐

## Pre-Arrival Setup

Is all equipment required for the turnaround kept ready and clear of the equipment restraint areas?

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Is the apron equipment standing behind the equipment restraint line prior to the arrival of the aircraft?

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Is the entire stand area clear of FOD prior to the aircraft arrival?

☐☐☐

Is all unattended motorised Ground Support Equipment (GSE) switched off and moved away from aircraft?

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Is the stand inspected and safe prior to aircraft arrival?

☐☐☐

Is crew present prior to aircraft arrival?

☐☐☐

Is the aircraft safety zone clear? Staff must be within the safety zones and all equipment is in the correct parking bays.

☐☐☐

Are motorised and non-motorised equipment secured when not in use?

☐☐☐

## Arrival at Gate

Are staff waiting till the anti-collision lights are switched off, engines come to a complete stop, before approaching the aircraft?

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Are chocks applied as per the airline requirements?

☐☐☐

Are cones positioned as per the airline requirements?

☐☐☐

Do vehicles pass underneath the aircraft fuselage or wings?

☐☐☐

Do staff only use vehicles where a seat is available? No Seat No Ride policy must be followed.

☐☐☐

Are aircrafts checked for damage post-arrival?

☐☐☐

## Aircraft Offload / Onload

Are all vehicles driven at walking speed?

☐☐☐

Is GSE driven with handrails/lifts lowered to prevent damage to aircraft when approaching?

☐☐☐

Is a two-stop brake check completed when approaching aircraft?

☐☐☐

# Engine Ground Handling Document

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