

REGENCY PROPERTY SERVICES LLC.

JOB TITLE: Maintenance Technician DEPARTMENT: Property Management

SUPERVISOR: Business Manager

JOB SUMMARY: Performs oustodial duties, maintenance and repairs at the properties and

strengthens tonant relations in the best interest of Regency and the property

CONTRACTO.

EMPLOYEES SUPERVISED:

Mineral

SPECIFICATIONS:

Education: High school education, contification in maintenance areas helpful.

Experience Maintenance and ousted at experience required.

Skills: Ability to repair and maintain property in a safe and attractive condition. Ability to

use hand tools normally used in construction, maintenence and landscaping, as well as all chemicals associated with maintenance and landscaping job functions. Ability to use power tools including, but not limited to, power drill, string trimmer, hedge trimmer, chain saw, paint sprayer and power washer. Strong interpersonal and oustomer service skills, and a willingness to learn and work hard are required. Employee must be a self-starter, and demonstrate a positive, professional image at all times. Able to demonstrate language, math and

reasoning skills consistent with those in similar level positions.

Requirements: Valid driver's license and good driving record required.

Wark Environment: The work environment characteristics described here are representative of those

an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities.

to perform the essential functions.

 The employee is regularly required to work outdoors, sometimes in extreme weather conditions; in both heat temperatures over 100 degrees. Fahrenheit, and sub-freezing temperatures. Adequate protection must be worn to guard against these elements.

F324 June 13 Mark Scheme

G Thomas

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