



MANUAL LIFTING PROGRAM

1. PURPOSE

D&D Tech Systems, Inc. is committed to providing a safe and healthy working environment for all employees. Musculoskeletal disorders (MSD) account for a majority of reported injuries and we must minimize the risk and incidence of MSDs. To achieve this goal, D&D Tech Systems, Inc., Inc. requires each worksite to establish and maintain a MSD, Lifting and Handling Loads Program with the following elements:

- Ongoing training of management, supervisors, and employees (including new hires) on MSD awareness hazards and control measures
- Training of specialized staff (designated D&D Tech Systems, Inc. Representative, JHSC members) on MSD hazard assessment and control measures
- Tracking of MSD statistics
- MSD hazard identification and assessment (see MSD Hazard Identification form)
- Control of MSD hazards through the application of engineering and/or administrative controls
- Proactively integrating ergonomics principles into workplace design and work techniques
- A realization that personal protective equipment may only be used as a substitute for engineering or administrative controls if it is used in circumstances in which those controls are not practicable.

2. RESPONSIBILITIES

2.1 SAFETY MANAGER

- Develops local Lifting and Handling Loads Programs for all worksites in accordance with this procedure and ensures all employees are aware of the requirements of the local Lifting and Handling Loads Program.
- Communicate, promote and support the MSD, Lifting and Handling Loads Program.
- Conduct MSD training sessions and/or provide MSD training materials.

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| APPROVED BY: | | MANUAL LIFTING PROGRAM |
| M.Z. | | Rev. 1 / 2014 / BY M.Z. |

Manual Lifting Safety Program

Mike Jess



Manual Lifting Safety Program:

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