



# **Harvard Business Review**

## **Project Management Handbook**



**How to Launch,  
Lead, and Sponsor  
Successful Projects**

**ANTONIO NIETO-RODRIGUEZ**



# Hbr Project Management Manual

**Harvard Business Review**



## **Hbr Project Management Manual:**

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*Harvard Business Review Project Management Handbook* Antonio Nieto-Rodriguez, 2021-10-19 The one primer you need to launch lead and sponsor successful projects We re now living in the project economy The number of projects initiated in all sectors has skyrocketed and project management skills have become essential for every leader and manager Still project failure rates remain extremely high Why Leaders oversee too many projects and have too little visibility into them Project managers struggle to translate their hands on technical knowledge up to senior management The result Worthy projects are starved of time and resources and fail to deliver benefits while too much investment goes into the wrong projects To compete in the project economy you need to close this gap The HBR Project Management Handbook shows you how In this comprehensive guide project management expert Antonio Nieto Rodriguez presents a new and simple framework that will increase any project s likelihood of success Packed with case studies from many industries worldwide it will teach you how to manage your organization s projects strategic programs and agile initiatives more effectively and push the best ones ahead to completion Timeless yet forward looking this book will help you win in the project driven world In the HBR Project Management Handbook you ll find Everything you need to know about project management in practical nontechnical language A definitive taxonomy of project types from product launches to digital transformations to megaprojects A road map for becoming an effective project leader and executive sponsor A new simple and universal project framework the Project Canvas that breaks down any project into essential building blocks that can be easily understood by all project stakeholders Original concepts and exclusive case studies from public and private sector organizations worldwide You ll learn A common language for project managers and executives to run successful projects across your organization When to use agile traditional or hybrid methods in your projects The twelve principles of successful projects including purpose agility and a focus on outcomes Techniques for selecting and advancing the best projects and managing a strategic and balanced project portfolio How today s projects will help address some of the most pressing global trends including automation sustainability diversity and crisis management Why project management needed to be reinvented and what the future holds HBR Handbooks provide ambitious professionals with the frameworks advice and tools they need to excel in their careers With step by step guidance time honed best practices and real life stories each comprehensive volume helps you to stand out from the pack whatever your role

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motivate team members who have competing demands on their time and attention Whether you re managing your first project or just tired of improvising this guide will give you the tools and confidence you need to define smart goals meet them and capture lessons learned so future projects go even more smoothly The HBR Guide to Project Management will help you Build a strong focused team Break major objectives into manageable tasks Create a schedule that keeps all the moving parts under control Monitor progress toward your goals Manage stakeholders expectations Wrap up your project and gauge its success *HBR Guides to Performance Management Collection (4 Books) (HBR Guide Series)* Harvard Business Review,Mary Shapiro,2017-11-14 If you manage a team you need to be able to measure and manage their performance From establishing a performance review cycle and building toward your year end assessment to providing individual feedback and coaching and establishing group cohesion and accountability this collection teaches you the skills you need to inspire your team to greater success This specially priced four volume set includes books from the HBR Guide series on the topics of Performance Management Coaching Employees Delivering Effective Feedback and Leading Teams You ll learn how to Set and adapt employee and team goals Assess performance fairly Coach your employees through tough situations React calmly if someone gets defensive when you deliver feedback Create plans for individual development Rethink how you use performance ratings Avoid burnout on your team Foster group camaraderie and cooperation Hold your team accountable Arm yourself with the advice you need to succeed on the job with the most trusted brand in business Packed with how to essentials from leading experts the HBR Guides provide smart answers to your most pressing work challenges

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high performing initiative teams Maintain the confidence of sponsors and stakeholders Stay on schedule and within budget Avoid initiative overload by killing projects that aren't meeting business needs Keep multiple initiatives in strategic alignment Arm yourself with the advice you need to succeed on the job from a source you trust Packed with how to essentials from leading experts the HBR Guides provide smart answers to your most pressing work challenges *Managing Projects (HBR 20-Minute Manager Series)* Harvard Business Review, 2014-02-18 Master the basics of project management You've been asked to manage a key project or perhaps you've volunteered for an assignment that could advance your career So how do you make sure the project succeeds *Managing Projects* walks you quickly through the basics including Drawing up a realistic schedule and project plan Monitoring key tasks and benchmarks Communicating with stakeholders Bringing the project to a close Don't have much time Get up to speed fast on the most essential business skills with HBR's 20 Minute Manager series Whether you need a crash course or a brief refresher each book in the series is a concise practical primer that will help you brush up on a key management topic Advice you can quickly read and apply for ambitious professionals and aspiring executives from the most trusted source in business **HBR Guide to Project Management (HBR Guide Series)**

Harvard Business Review Press, 2013-01-15 *HBR Guide to Setting Your Strategy* Harvard Business Review, 2020-08-11 Set your company up for long term success Every company needs a strategy A focused strategy aligns decision making throughout the organization and helps establish a competitive edge in the marketplace But with so many options to consider how do you define a unique strategy that will ensure growth Whether you're starting a business from scratch or leading an existing company facing new threats this book offers the direction you need The *HBR Guide to Setting Your Strategy* provides practical tips and advice that break down the process of crafting strategy so you can identify the areas your company should build on to help it thrive long into the future You'll learn to Understand what strategy is and what it isn't Define where you'll play and how you'll win Conduct more effective strategic discussions with your team Test your strategy before you implement it Communicate your strategy to key stakeholders Ensure your strategy is flexible and adaptable Arm yourself with the advice you need to succeed on the job with the most trusted brand in business Packed with how to essentials from leading experts the HBR Guides provide smart answers to your most pressing work challenges

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**Harvard Business Review Family Business Handbook** Josh Baron,Rob Lachenauer,2021-01-26 Navigate



the complex decisions and critical relationships necessary to create and sustain a healthy family business and business family. Though family business may sound like it refers only to mom and pop shops, businesses owned by families are among the most significant and numerous in the world. But surprisingly few resources exist to help navigate the unique challenges you face when you share the executive suite, financial statements, and holidays. How do you make the right decisions critical to the long-term survival of any business with the added challenge of having to do so within the context of a family? The HBR Family Business Handbook brings you sophisticated guidance and practical advice from family business experts Josh Baron and Rob Lachenauer. Drawing on their decades-long experience working closely with a wide range of family businesses of all sizes around the world, the authors present proven methods and approaches for communicating effectively, managing conflict, building the right governance structures, and more. In the HBR Family Business Handbook, you'll find:

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