

**UNIVERSITY CERTIFICATE TEST FOR INFORMATION TECHNOLOGY**  
**HETC PROJECT, MINISTRY OF HIGHER EDUCATION**

**PRACTICAL TEST – MS OFFICE**  
**TWO (02) HOURS**

Write Your Index No (Username):

This question paper contains **9 pages** including this instruction page

**IMPORTANT INSTRUCTIONS:**

- The medium of instruction and questions is English.
- This Practical Test consists of four questions that are given equal marks. **Each question is identified using a code which is indicated on the top left hand side.**
- You must attempt all four questions in the Practical Test.  
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# Model Paper For Practical Test

**Minjie Lin**



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