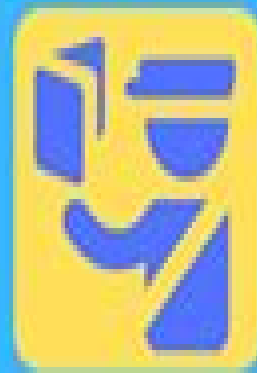


# FACILITY PLANNING

CAREERCLIFF.COM

## ASPECTS OF FACILITY PLANNING

People  
Technologies  
Building and landscape  
Processes and practices  
Disaster preparedness and recovery  
Long-term growth strategy  
Long-term approaches to day-to-day facilities management,  
including:



Critical systems management  
Janitorial and housekeeping duties  
Maintenance and repair duties  
Hiring service vendors, like food trucks or fitness trainers  
Proactive/predictive maintenance  
Catering and hospitality services  
Business support services  
Environment, health and safety issues  
Security services  
Capital planning

## THE GOAL: CREATING EFFICIENCY

Understanding the importance of facility planning means looking at efficiency.

*How effectively are you using the space available to you?*

*Are you supporting employee productivity?*

*Where does waste exist within your workplace and what can you do to minimize it?*

## FACILITY PLANNING OBJECTIVES

Keeping costs as low as possible?

Using the workplace to attract talent?

Imbuing a sense of culture and belonging?

Maximizing productivity?

Planning for growth?

Improved space utilization?

SOURCES: SPACEIQ.COM, CTGREALESTATESERVICES.COM

# Facilities Planning Guide

**JA Banks**



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