

DAY — 07

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(E)

**SECRETARIAL PRACTICE (52)**

Time : 3 Hrs.

(4 Pages)

Max. Marks : 80

- Note :*
- (1) All questions are compulsory.
  - (2) Figures to the right indicate full marks for the questions.
  - (3) Figures to the left indicate question numbers.
  - (4) Answer to every question must be started on a new page.

- Q. 1.** (A) Select the correct answer from the options given below and rewrite the sentences : (5) [20]
- (1) Company has to pay \_\_\_\_\_ to government.  
(a) taxes (b) dividend (c) interest
  - (2) \_\_\_\_\_ shares are issued free of cost to existing equity shareholders.  
(a) Equity (b) Right (c) Bonus
  - (3) \_\_\_\_\_ is a proof of title of shares.  
(a) Register of member  
(b) Share certificate  
(c) Letter of Allotment
  - (4) Debenture Capital is a \_\_\_\_\_ capital of a company.  
(a) owned (b) permanent (c) borrowed
  - (5) Dividend is paid first to \_\_\_\_\_ shareholders.  
(a) equity (b) preference (c) deferred

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# Hsc Board Pune Question Papers

**Om Parkash Sharma**



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