NHA - Certified Medical Administrative Assistant (CMAA) Study Guide AVTEC Already Passed

Computer Scheduling

✓ Electronic appointment book

Book Scheduling

✓ Hard copy appointment book

Wave Booking

√√Patients are scheduled at the same time each hour to create short-term flexibility each hour.

Modified Wave Booking \(\sqrt{\sqrt{Wave booking can be modified in a couple of different ways.} \) One example of this approach is to schedule two patients to come at 9 a.m. and one patient at 9:30 a.m. This hourly cycle is repeated throughout the day.

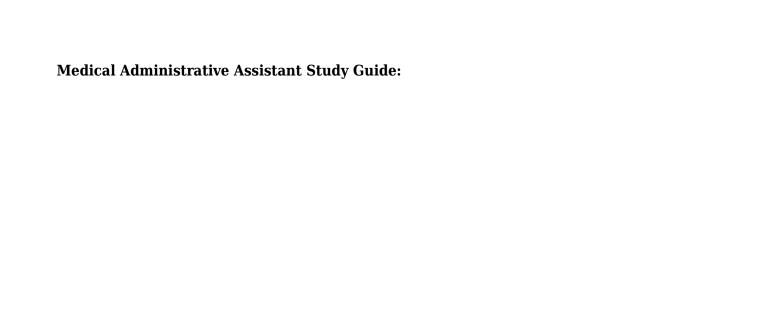
Double Booking ✓ Two patients are scheduled to come at the same time to see the same physician.

Stream/time-Specific Scheduling \squares\squares\squares\squares\text{Scheduling patients for specific times at regular intervals.}

The amount of time allowed depends on the reason for the visit.

Medical Administrative Assistant Study Guide

N Noddings



Unveiling the Magic of Words: A Overview of "Medical Administrative Assistant Study Guide"

In some sort of defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their power to kindle emotions, provoke contemplation, and ignite transformative change is actually aweinspiring. Enter the realm of "Medical Administrative Assistant Study Guide," a mesmerizing literary masterpiece penned with a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve to the book is central themes, examine its distinctive writing style, and assess its profound affect the souls of its readers.

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