

#### Georgia Child Protective Services Mandated Reporter Form

A report can be made by calling 1-855-422-4453, 24 hours a day, 7 days a week, 365 days per year. A Case Manager will respond to your call quickly and gather necessary information needed to assess the child's safety.

Mandated Reporters also have three additional CPS reporting options. Please use only one CPS reporting option per family:

Option One: Complete your report on the CPS mandated reporter website at: https://cos.chis.co.cov. If you are using this option and received an autoregly from the systems, please do ast use other reporting options. We will process the report based on what you have provided or call you at the rember you have on your report if we need additional information. Before you can register on the mandated reporter website, you must take a what, they online repudsted reporter training offered by Pro Solutions training at https://www.proceletionstraining.com

Option Two: It must the report to good taked the opposit You will receive an autoropy stoling that the CPS report has been received. You will receive a return phone call within 2 traus if applicant information is needed. Once the report is entered and stop progressed in SHI MIS, you will receive a mandated reporter letter via exact. The mandated reporter letter is excalled to the exact address you registered on the CPS website with. The return phone call satisface the log of requirement to speak with a DHS employee. Please motive on the report is marrier where you can be reached.

Option Three: Fas to 229.31 FAMO. Only the reject to extend and stage progressed in SHMOS, you will receive a resembled reporter letter its email address you have on your fas. You will receive a return phone soil within 2 hours if additional tellomation is needed. This solute phone soil satisfies the legal requirement to speak with a CHS employee. Please include on the report a number where you can be reached and your email address. To require a PDF version of the CPS form or run abled reporter letter, please contact qualities and reporter letter.

Please note that you may be called for additional information regarding this report.

All reporters have the ability to make an anonyreous report. Your information will be kept confidential and will not be shared. If court action is initiated, the case record may be subposted as a result of court proceedings and the reporter cannot be assured confidentiality will be fully protected. It may be necessary for you to appear in court to protect the shill. All reporters are immune from liability when the report is made in good faits.

# **Georgia Child Protective Policy Manual**

**D** Kirk

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