

10 Topics to Include in Your **Employee Handbook**

1. Company mission and values
2. Code of conduct
3. Important workplace policies
4. Working hours and PTO
5. Perks and benefits
6. Compensation and promotions
7. Termination and resignation procedures
8. Employee health and wellness benefits
9. Work from home policies
10. Parental leave and accommodations

Employee Handbook Guidelines

Pamela M. Harris



Employee Handbook Guidelines:

Complete Employee Handbook Michael A. Holzschu, 2007-08-20 This concise yet comprehensive reference helps employers responsibly and effectively deal with the basic personnel issues they face each day It guides employers in the development of a cohesive personnel program that is tailored to meet their companies unique needs and goals The author explicates potentially confusing matters such as employment at will equal opportunity sexual harassment the disabled and immigrant and legal alien workers in lay terms and points out the dangers of oversight Stressing the importance of consistency and documentation he addresses the full range of personnel issues An invaluable resource for any business that doesn't have a personnel expert on staff CD contains sample employee handbooks federal regulations and laws forms for complying with government programs and worksheets for assessing personnel needs and goals

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Create Your Own Employee Handbook Amy DelPo, Lisa Guerin, 2003 Provides human resource professionals and business owners guidance in creating an employee handbook covering such topics as hiring payroll benefits performance evaluations and privacy in the workplace

The Employee Handbook Kit Roger B. Jacobs, Cora S. Koch, 1993-01-01

A Guide to Good Employment Practice in the Community and Voluntary Sector (2nd ed) Jane Clarke, 2002

Guide for Employee Handbook Policies, 2005

A Guide to Tribal Employment Richard G. McGee, 2008-11-05 A Guide to Tribal Employment is a practical analysis of the law policies and practices used by tribal government and tribal enterprise employers This book focuses on the application of tribal state and federal employment laws Moreover the Guide applies tribal self determination sovereignty and immunity to the employment process The Guide addresses employment disputes unique employment issues in tribal gaming and the unique policies used by tribal employers The Guide s question answer format will help tribal administrators human resources personnel and tribal leadership better understand the interesting and important questions relating to tribal employment

California Employment Law: An Employer's Guide James J. McDonald, Jr., 2024-04-16 California Employment Law An Employer s Guide is the go to guide for anyone who must contend with employment law in California as part of their day to day work including employers based outside of California with employees working in the state This valuable reference is comprehensively updated to address new developments in 2021 including new requirements for severance agreements new restrictions on non disparagement agreements expansion of the California Family Rights Act to include parents in law new Cal OSHA penalties for enterprise wide and egregious violations and many more

Experts' Guide to OS/400 & I5/OS Security Carol Woodbury, Patrick Botz, 2004

Guide for Employee Handbook Policies Michigan State Chamber of Commerces, Foster, Swift, Collins, and Smith, 2012-01-01

[Practical Guide Employment Law 2004](#) BBP, 2004-05-27 The Practical Guide to Employment Law is a comprehensive desk manual for HR managers risk managers and employment lawyers it covers federal employment laws in plain English giving readers the practical information necessary to apply the laws As well as providing readers with essential court cases and tips for compliance in every chapter the Practical Guide to Employment Law includes a compliance checklist section where readers can learn the various laws that apply to such topics as hiring terminations and benefits it also includes a supervisory training section on several laws including FMLA and ADA Topics covered include the Age Discrimination in Employment Act ADEA the Americans with Disabilities Act ADA COBRA HIPAA Healthcare Continuation Coverage the Drug Free Workplace Act and Drug Testing Employee Polygraph Protection Act of 1988 EPPA Employee Retirement Income Security Act ERISA the Equal Pay Act EPA the Fair Labor Standards Act FLSA the Family Medical Leave Act FMLA the Immigration Reform and Control Act of 1986 IRCA Pregnancy Discrimination Act of 1978 PDA Title VII And The Civil Rights Act of 1991 CRA 91 the Worker Adjustment and Retraining Act WARN the National Labor Relations Act NLRA Plus defamation negligent hiring employee privacy whistle blowing and retaliation wrongful discharge and affirmative action

The SHRM Essential Guide to

Employment Law Charles H. Fleischer, 2022-05-24 Understanding workplace law is essential for managing risk and maintaining strong employer employee relationships The SHRM Essential Guide to Employment Law is a clear practical reference covering over 200 employment law topics that employers HR professionals and small business owners are most likely to encounter Using accessible language and real world examples it explains key legal principles flags potential pitfalls and helps readers know when to seek professional counsel Each chapter highlights core issues and offers concrete guidance to support compliance and better decision making Fully updated in its second edition the guide includes new content on remote work severance agreement provisions salary history inquiries non compete restrictions NLRB rules and more making it an indispensable resource for today's workplace

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