Sample Grammar Test



Circle the letter of the best answer.

- How many vacation days do I ______ left this year?
 - a. have
 - b. has
- 2. What department was your first job with the company 7
 - a. at
 - b. in
- 3. At ______hotel will I be staying during the conference?
 - a. which
 - b. what
- Susan called in sick. She is not feeling _______ today.

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- 4. 15.
- b. be
- There is a sale on the desk you want this week. _____ reduced by 20 percent at Office Warehouse.
 - at His
 - b. Its.
- 7. Is the firm's disaster plan sufficient to ensure that we are prepared _____ a humicane?
 - a. from
 - b. for
- Employees should not perform safety assessments alone. We need to assign them to work in ______.
 - a. pairs
 - b. pares

Employment Clerical Test With Answer Key

Ensheng Dong

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