

## **IMPORT COMPLIANCE PLAN**

The economic downturn has created a new import compliance focus. The downsizing of firms import compliance staffs has caused a reduction in monitored compliance. Customs has significantly increased its review of import documentation with special emphasis on NAFTA compliance, transfer pricing, and HTS classifications. The firm has structured a process to assist its clients in undertaking import compliance reviews before being contacted by Customs in order to understand fully their responsibilities and to undertake necessary corrective actions.

Reviews can and should be substantially completed by company personnel. In this manner, the necessary activity can be structured so as to be an educational and training tool for company employees while at the same time significantly moderating the expense of the effort. It provides an opportunity to increase the depth of subject-matter knowledge and cross-train employees in the entire import/export process. As your attorneys, communications between us and information uncovered during the review is protected under the Attorney-Client Privilege.

The most important task in the process is to review thoroughly current import operations in preparation for a potential Customs audit. Subjects include, but are not limited to, classification, valuation, financial accounting, special trade programs, origin marking, invoicing standards, entry, MPF/HMF, TIB, drawback, FTZs, recordkeeping, Customs communications, CBPF 28/29/Protests, exports, Federal Agency interface, etc. It is also useful to audit import entries, and examine actual business processes and sample imported merchandise to verify classification and origin marking. Finally, we find that the initiation of this activity also provides a good opportunity to use the information secured to prepare an Import Compliance Manual for future employee use. The existence of an Import Compliance Manual is now considered by Customs during its Focused Assessments and audits, and is viewed as evidence of "reasonable care" by importers. If an importer or exporter does not have such a Manual, the Focused Assessment will not be concluded until one is completed and presented to Customs. Such a document is also structured by many firms because of changes several years ago to the Federal Sentencing Guidelines that now include import/export statutory violations.

Our method of structuring such activity is to provide the company with a good deal of basic background information, and work with the company to determine the best possible means of undertaking the activity. A first step is to analyze in detail the volume and detail of its imports. Source information must be ordered from the federal government and reports prepared. (See Importer Activity Data/Exporter Data Activity

# Import Compliance Manual Sample

**RJ Shavelson**



## **Import Compliance Manual Sample:**

The book delves into Import Compliance Manual Sample. Import Compliance Manual Sample is an essential topic that needs to be grasped by everyone, ranging from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into Import Compliance Manual Sample, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:
  - Chapter 1: Introduction to Import Compliance Manual Sample
  - Chapter 2: Essential Elements of Import Compliance Manual Sample
  - Chapter 3: Import Compliance Manual Sample in Everyday Life
  - Chapter 4: Import Compliance Manual Sample in Specific Contexts
  - Chapter 5: Conclusion
2. In chapter 1, this book will provide an overview of Import Compliance Manual Sample. The first chapter will explore what Import Compliance Manual Sample is, why Import Compliance Manual Sample is vital, and how to effectively learn about Import Compliance Manual Sample.
3. In chapter 2, this book will delve into the foundational concepts of Import Compliance Manual Sample. The second chapter will elucidate the essential principles that need to be understood to grasp Import Compliance Manual Sample in its entirety.
4. In chapter 3, this book will examine the practical applications of Import Compliance Manual Sample in daily life. The third chapter will showcase real-world examples of how Import Compliance Manual Sample can be effectively utilized in everyday scenarios.
5. In chapter 4, this book will scrutinize the relevance of Import Compliance Manual Sample in specific contexts. This chapter will explore how Import Compliance Manual Sample is applied in specialized fields, such as education, business, and technology.
6. In chapter 5, the author will draw a conclusion about Import Compliance Manual Sample. This chapter will summarize the key points that have been discussed throughout the book.

This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Import Compliance Manual Sample.

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