



Forklift Maintenance Checklist

Forklift ID #:

Week of:

Shift:

1

2

3

Item #	Items to Inspect	Mon		Tue		Wed		Thu		Fri		Sat		Sun	
		OK	NOT OK	OK	NOT OK	OK	NOT OK	OK	NOT OK	OK	NOT OK	OK	NOT OK	OK	NOT OK
1	Is the scanner on the tow motor?														
2	Are the brakes working properly?														
3	Are all the lights working properly?														
4	Is the horn in good working order?														
5	Is the seatbelt working?														
6	Are oil levels acceptable?														
7	Is the propane tank secure and without leaks?														
8	Are forks in working condition and properly installed?														
9	Does the mast move freely and without error?														
10	Are there any new scratches dents or damage to tow motor?														
11	Is the fire extinguisher present?														
Condition of above forklift is satisfactory															
Initial of forklift driver: _____															

Comments:

Describe in detail any repairs that need to be made.

Forklift Maintenance Log

Lei Shi

A red circular graphic with a gradient, appearing as a stylized arrow or a partial circle, located to the right of the name 'Lei Shi'.

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